

**Sunrise At Wigwam Homeowners Association**  
P.O. Box 25466    Tempe, AZ 85285

**November 9, 2016 7:00 PM**  
At Western Sky Middle School  
**Board of Directors - Open Meeting Minutes**

- I. **Call to Order:**
  - The meeting was called to order at 7:00 PM: With Tyler Dixon and Paul Krey; Absent: Lisa Juarez and Hugh Thompson; Bill Collier from Kinney Management in attendance.
  
- II. **Review and Approval of Board Meeting Minutes dated September 14, 2016.**
  - A motion was made by Tyler, seconded by Paul to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.
  
- III. **Treasurers Report:**
  - Review of Financial Statements dated August 31, 2016 and September 30, 2016. The statements were reviewed and discussed.
  - Invoice approvals – BKB Painting. – sign installation and Somerset for Palm tree trimming. A motion was made by Tyler, seconded by Paul to accept the Financial Statements as presented and approve the invoices presented for payment. The motion was discussed and approved by unanimous vote.
  
- IV. **Old Business / Follow-up discussion:**
  - Landscape issues – Palm trees have been trimmed.
  - 2016 Reserve Projects Discussion – Update on drainage/erosion repairs were discussed next.
  - Update on Storm Water Pros Bid Proposal #0716-72 which is for job description A.) Clean headwall drainage pipes and B.) Repair erosion on headwall #5. This was a two part bid that is now on hold. The erosion repair to headwall #5 is being reevaluated and the area is being prepped some more by our landscape crew before we rebid this job. Part A has been tabled until part B is completed and more research can be completed.
  - The Reserve Study main pages were reviewed for playground equipment funding and a replacement need discussion. No action was taken at this time.
  
- V. **New Business:**
  - The playground equipment replacement bid from the current equipment vendor was discussed again. No further action was taken.
  - Drywell and drainage pipe inspections/bids have been put on hold until area prep work is done and more research is completed. This work is still in progress.
  - The 2017 Budget draft revision was reviewed next. A few line items were changed since the first draft was approved, which will now create a zero net operating profit/loss budget for 2017. A motion was made by Tyler, seconded by Paul to accept the Budget as presented and keep the Residential Assessment at \$40 per month per unit. The motion was discussed and approved by unanimous vote.

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VI. **Projects:**

- None

VII. **Tabled/Pending Projects:**


- Update design review guidelines. This has been tabled until sometime in 2017.

VIII. **Open Discussion: General review of completed projects.**

- There were two additional members at the meeting. Resident palm tree trimming requirements were discussed and the board suggested Bill write violations for trimming where needed above any fence and visible to the community. Next, team use of the park was also questioned. This is allowed as long as the requestor is a resident and residents are participants of the team.
- A suggestion was made that we do a survey to ask what kind of play equipment the residents would like to have in the park. Bill will follow up on drafting a survey.
- Over seeding of the park was questioned and the Board stated they will continue with over seeding every other year.
- Sherwin Williams will be contacted to see where they are with converting the Frazee color charts to Sherwin Williams color charts.

IX. **Adjournment at 7:52 PM.** A motion was made by Tyler to adjourn, and seconded by Paul. The motion was discussed and approved by unanimous vote.

Respectfully Submitted, Bill Collier, KMS

 *Lisa Frazee*  
Minutes Approved by / Title / Date *Pres. 1-11-17*  
*PRESIDENT*