

Sunrise At Wigwam Homeowners Association
P.O. Box 25466 Tempe, AZ 85285

January 11, 2017 7:00 PM
At Western Sky Middle School
Board of Directors - Open Meeting Minutes

- I. **Call to Order:**
 - The meeting was called to order at 7:00 PM: With Lisa Juarez, Hugh Thompson, Tyler Dixon and Paul Krey; Bill Collier from Kinney Management in attendance.

- II. **Review and Approval of Board Meeting Minutes dated November 9, 2017.**
 - A motion was made by Tyler, seconded by Paul to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.

- III. **Treasurers Report:**
 - Review of Financial Statements dated October 31, 2016 and November 30, 2016. The statements were reviewed and discussed.
 - Invoice approvals – none. A motion was made by Hugh, seconded by Lisa to accept the Financial Statements as presented. The motion was discussed and approved by unanimous vote.

- IV. **Old Business / Follow-up discussion:**
 - Landscape issues – Trimming along walls. Bill discussed homeowner calls to trim trees and Bogenvilli that were growing over the walls.
 - Drainage pipe cleaning and erosion repairs were discussed next. These will be going out to bid again with revised instructions.

- V. **New Business:**
 - The proposed Insurance renewal amounts were presented and reviewed. A motion was made by Hugh, seconded by Paul to accept the Insurance proposal as presented. The motion was discussed and approved by unanimous vote.
 - The December playground equipment inspection report was reviewed next. There were no major repair items pointed out in the report. The minor items will be bid for repair.
 - The CPA engagement letter for 2016 compilation services was reviewed next. Bill was asked to research when the last audit was completed. A motion was then made by Hugh, seconded by Lisa to accept and sign the engagement letter as presented. The motion was discussed and approved by unanimous vote.

- VI. **Projects:**
 - None

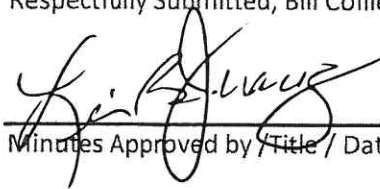
- VII. **Open Discussion: General review of completed projects.**
 - Updating the bid for granite installation on Litchfield Road was discussed. Bill start the process.
 - A suggestion was made to put up fake security cameras and/or security camera warning signs. Bill will get more information on this.
 - Bill was asked to check the picnic table for damage and evaluate it for repair or replacement.
 - The mailboxes on 141st Avenue need some touch up paint. Bill will check on this. Having more no parking signs was also discussed.

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- VIII. **Adjournment at 7:32 PM.** A motion was made by Paul to adjourn, and seconded by Hugh. The motion was discussed and approved by unanimous vote.

Respectfully Submitted, Bill Collier, KMS



President, 3-8-17

Minutes Approved by / Title / Date