

Sunrise At Wigwam Homeowners Association

P.O. Box 25466 Tempe, AZ 85285

September 13, 2017 7:00 PM

At Western Sky Middle School

Board of Directors - Open Meeting Minutes

I. Call to Order:

- The meeting was called to order at 7:02 PM: With Lisa Juarez, Hugh Thompson, Tyler Dixon and Paul Krey; Bill Collier from Kinney Management in attendance.

II. Review and Approval of Board Meeting Minutes dated August 16, 2017.

- A motion was made by Lisa, seconded by Hugh to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.

III. Treasurers Report:

- Review of Financial Statements dated July 31, 2017. The statements were reviewed and discussed. A motion was made by Hugh, seconded by Paul to accept the Financial Statements as presented. The motion was discussed and approved by unanimous vote.
- Invoice approvals – BKB Painting for block wall repairs from tree branch falling at lot 352. A motion to approve the invoice was made by Paul, seconded by Hugh. The motion was discussed and approved by unanimous vote.

IV. Old Business / Follow-up discussion:

- Landscape issues – nothing specific this month. The placement of new benches was discussed, but a new map needs to be sent to everyone.

V. New Business:

- The large tree trimming bid from Somerset was reviewed and discussed. A motion to approve the bid pending a map be provided to Bill before work starts, was made by Paul, seconded by Hugh. The motion was discussed and approved by unanimous vote.
- The annual CPA Engagement letter was presented for approval. A motion to approve the letter was made by Tyler, seconded by Hugh. The motion was discussed and approved by unanimous vote.
- Sidewalk repairs vs replacement was discussed next. A bid from J&R Landscaping and Construction to grind the high spots off of two locations for \$375 was discussed. A motion was made by Tyler, seconded by Paul to try this method to solve the trip hazards. The motion was discussed and approved by unanimous vote.
- Erosion repair methods, materials and photos were reviewed. Bill will get the information to the city for their opinion and then final bids will be put together.
- A draft of the 2018 Budget was reviewed and discussed. If no other issues or questions arise this draft will be approved in October by email vote.
- Next board meeting will be November 8, 2017.

VI. Projects:

- Pending – drain pipe and dry well cleaning are on hold until erosion repair work is done.
- Pending – erosion repair work. More vendor references and jobs to inspect will be requested to get the correct specifications and contractor for the job.

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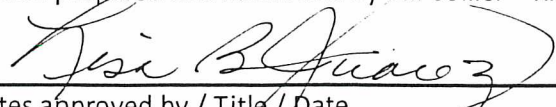
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VII. **Open Discussion: General review of completed projects.**

- Overnight parking problems were discussed some more, but need to be deferred until the Community Guidelines can be revised. This should take place in the next 6 to 9 months.
- The Board discussed putting a leave a book/take a book bird house/book house on the property somewhere. The Board agreed it was a good idea and some board members will get more info and present more at the next meeting.
- Bill presented photos for discussion of two walls that were cracking and being lifted by tree roots. The damage is obvious but the problem needs to be looked at by Somerset. Bill will have the looked at and get bids for what is needed.

VIII. **Adjournment at 8:04 PM.** A motion was made by Lisa to adjourn, and seconded by Paul. The motion was discussed and approved by unanimous vote.

Minutes prepared and submitted by Bill Collier – KMS



Minutes approved by / Title / Date

HOA PRESIDENT 11/8/17