

Sunrise At Wigwam Homeowners Association
P.O. Box 25466 Tempe, AZ 85285

November 8, 2017 7:00 PM
At Western Sky Middle School
Board of Directors - Open Meeting Minutes

I. Call to Order:

- The meeting was called to order at 6:50 PM having been moved to What-a-Burger dining area due to the school not being open: With Lisa Juarez, Hugh Thompson, Tyler Dixon and Paul Krey; Bill Collier from Kinney Management in attendance.

II. Review and Approval of Board Meeting Minutes dated September 13, 2017.

- A motion was made by Hugh, seconded by Tyler to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.

III. Treasurers Report:

- Review of Financial Statements dated August 31, 2017 and September 30, 2017. The statements were reviewed and discussed. A motion was made by Hugh, seconded by Tyler to accept the Financial Statements as presented. The motion was discussed and approved by unanimous vote.
- Invoice approvals – none.

IV. Old Business / Follow-up discussion:

- Landscape issues – Trimming, cutting back, over seeding work load and blowing/cleaning activities were discussed. Two extra men were assigned to the crew to help get caught up.
- Tree trimming will be in late November.
- The placement of new benches was discussed, but new ideas were discussed and a new map needs to be sent to everyone.

V. New Business:

- A new estimate for December or February/March tree trimming will be put together by Somerset. Most of the remaining trees needing trimming are in the park.
- The email approval of the proposal for termite treatment along Wigwam Blvd for \$300 was discussed first. A motion to ratify the email approval was made by Tyler, seconded by Hugh. The motion was discussed and approved by unanimous vote. A proposal to treat all palm tree areas for desert scavenger termites was reviewed next. A motion approve the proposal by Burns Pest Elimination was made by Tyler, seconded by Hugh. The motion was discussed and approved by unanimous vote.
- A proposal to update the reserve study was reviewed and discussed. A motion was made by Hugh to approve the onsite visit update for a paperless (electronic copy only) report, seconded by Tyler to take place in 2018. The motion was discussed and approved by unanimous vote.
- 2018 annual budget review and approval. A motion was made by Tyler, seconded by Hugh to accept the 2018 Budget previously discussed in the September meeting, as revised and presented in this meeting. The motion was discussed and approved by unanimous vote.
- Tree Removal action – two small trees on 144th Ave near the corner of Wigwam Blvd are scheduled for removal due to damage by bores and termites. Bill will follow up on this.
- A proposal for a one day labor crew to move granite back into place on tops of slope areas and clean up small erosion areas was reviewed and discussed. This is prep work for the larger erosion repair work to be done later. A motion approve the proposal by Somerset Landscape was made by Lisa, seconded by Hugh. The motion was discussed and approved by unanimous vote.

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- A draft of the 2018 Budget was reviewed and discussed. If no other issues or questions arise this draft will be approved in October by email vote.
- Next board meeting will be January x, 2018.

VI. Projects:

- Pending – drain pipe and dry well cleaning are on hold until erosion repair work is done.
- Pending – erosion repair work. More vendor references and jobs to inspect will be requested to get the correct specifications and contractor for the job.

VII. Open Discussion: General review of completed projects.

- Overnight parking problems were discussed some more, but no actions were taken.

VIII. Adjournment at 7:18 PM. A motion was made by Lisa to adjourn, and seconded by Paul. The motion was discussed and approved by unanimous vote.

Respectfully Submitted, Bill Collier, KMS

Lisa B. Juarez 1-10-18
Minutes Approved by / Title / Date
PRESIDENT