

Sunrise At Wigwam Homeowners Association
P.O. Box 25466 Tempe, AZ 85285

September 12, 2018 7:00 PM
At Western Sky Middle School
Board of Directors - Open Meeting Minutes

I. Call to Order:

- The meeting was called to order at 7:00 PM: With, Tyler Dixon, Hugh Thompson, Lisa Juarez; Bill Collier from Kinney Management in attendance. Absent: Paul Krey.

II. Review and Approval of Board Meeting Minutes dated August 15, 2018.

- A motion was made by Hugh, seconded by Tyler to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.

III. Review and Approval of Annual Board Meeting 2nd attempt minutes dated August 15, 2018.

- A motion was made by Tyler, seconded by Hugh to accept the Annual Board Meeting 2nd attempt minutes as presented. The motion was discussed and approved by unanimous vote.

IV. Treasurers Report:

- Review of Financial Statements dated July 31, 2018. The statements were reviewed and discussed. A motion was made by Lisa, seconded by Hugh to accept the Financial Statements as presented. The motion was discussed and approved by unanimous vote.
- Invoice approvals – Somerset – tree trimming not received yet.

V. Old Business / Follow-up discussion:

- Landscape issues – Trimming, pruning and cutting back methods, blowing/cleaning activities were discussed.
- Tree trimming – We will trim trees hanging into back yards now, as soon as Somerset is done with storm cleanup. Next will be the park and street tree trimming in November or December.
- The Diversified Roofing bid for the Ramada roof repair was discussed next. The bid dated 9/7/18 was reviewed and discussed. A motion was made by Hugh to approve the bid as presented, motion was seconded by Lisa. The motion was discussed and approved by unanimous vote.

VI. New Business:

- A review and discussion of the playground equipment condition was to be presented by Paul who was absent. A discussion was started and tabled until the next meeting. The board is still in favor of installing new playground equipment in 2019 and recommended Bill contact the vendors to get information on any upcoming sales for 2019.
- A proposal from Storm Drain Pros to clean out the 2 drains labeled #1 on the map in the SEC of the park was discussed and tabled for other bidders to submit bids also.
- The first draft of the 2019 budget was reviewed and discussed. As part the review Operating cash and Reserve account cash were reviewed and an adjustment was proposed. A motion was made by Lisa to move \$25,000 in excess funds from the Operating Account to the Reserve Account immediately. Second was made by Hugh. The motion was discussed and approved by unanimous vote. After all questions were answered about the draft budget, a motion was made by Lisa to accept the budget as presented. Second was made by Hugh. The motion was discussed and approved by unanimous vote.

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- As part of the budget process a motion was made by Lisa to keep the Membership Assessment at the same amount as in 2018. Second was made by Hugh. The motion was discussed and approved by unanimous vote.
- The review of the 2nd draft of the Reserve Study was started but then tabled for more information. The board can vote by email on the Reserve Study at a later date.
- Elections for Board Officers were held next. The following board members were nominated and voted into offices as follows:
Lisa nominated Hugh for vice president, Tyler seconded.
Hugh nominated Tyler for Treasurer, Lisa seconded.
Lisa nominated Paul for Secretary, Tyler seconded.
Tyler nominated Lisa for President, Hugh seconded.
- Next board meeting will be November 14, 2018

VII. Projects:

- Pending – Plant and tree replacements for October and November.

VIII. Open Discussion: General review of completed projects.

- None

IX. Adjournment at 7:50 PM. A motion was made by Tyler to adjourn, and seconded by Lisa. The motion was discussed and approved by unanimous vote.

Respectfully Submitted, Bill Collier, KMS

Minutes Approved by / Title / Date

 Lisa S. Juarez Pres. 11/14/18