

**Sunrise At Wigwam Homeowners Association**  
P.O. Box 25466    Tempe, AZ 85285

**November 14, 2018 7:00 PM**  
At Western Sky Middle School  
**Board of Directors - Open Meeting Minutes**

**I. Call to Order:**

- The meeting was called to order at 7:00 PM: With, Tyler Dixon, Paul Krey, Lisa Juarez; Bill Collier from Kinney Management in attendance. Absent: Hugh Thompson.

**II. Review and Approval of Board Meeting Minutes dated September 12, 2018.**

- A motion was made by Lisa, seconded by Tyler to accept the Board Meeting Minutes as presented. The motion was discussed and approved by unanimous vote.

**III. Treasurers Report:**

- Review of Financial Statements dated August 31, 2018 and September 30, 2018. The statements were reviewed and discussed. A motion was made by Lisa, seconded by Paul to accept the Financial Statements as presented. The motion was discussed and approved by unanimous vote.
- Invoice approvals – DECA Southwest – Invoice # 195104 for light repair. A motion was made by Lisa, seconded by Tyler to approve the DECA Invoice for payment as presented. The motion was discussed and approved by unanimous vote.

**IV. Old Business / Follow-up discussion:**

- Landscape issues – Trimming, pruning and cutting back methods, blowing/cleaning activities were discussed. The first round of tree trimming is completed.
- Tree trimming – Review bid from Somerset for tree trimming for the park and street tree trimming in November or December. A motion was made by Tyler to approve the bid as presented and pay for the work out of operating funds, motion was seconded by Lisa. The motion was discussed and approved by unanimous vote.
- Tree stump removal – Review bid from Somerset for tree stump removal. A motion was made by Lisa to approve the bid as presented and pay for the work out of operating funds, motion was seconded by Tyler. The motion was discussed and approved by unanimous vote.
- Ramada roof tile repairs were completed and paid per bid approval.

**V. New Business:**

- A review and discussion of the playground equipment condition and proposal for a swing set to be installed. A discussion was started and tabled until a future meeting. The board is still in favor of installing new playground equipment in 2019 and recommended Bill contact the vendors to get information on any upcoming sales for 2019. The new playground equipment should have enough features for toddlers. For now, a motion was made by Tyler to authorize minor repairs to the playground equipment not to exceed \$1,000, motion seconded by Paul. The motion was discussed and approved by unanimous vote.
- The final version of the Reserve Study was reviewed and discussed. A motion was made by Lisa, seconded by Tyler to accept the Reserve Study as presented. The motion was discussed and approved by unanimous vote.
- Next board meeting will be January 9, 2019

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**VI. Projects:**

- Pending – Plant and tree replacements for Spring.

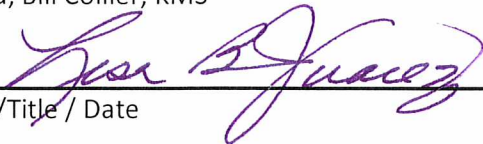
**VII. Open Discussion:**

- A discussion was started to install a fourth dog waste station in the back corner of the park or any other feasible location. After discussing, Tyler made a motion to install a new dog waste station in the NWC of the park below the breezeway area. Motion was seconded by Paul. The motion was discussed and approved by unanimous vote.
- The Board also recommended we publish the Reserve Study on the website. Bill will send the original download to the webmaster.

- VIII. Adjournment at 8:30 PM.** A motion was made by Lisa to adjourn, and seconded by Paul. The motion was discussed and approved by unanimous vote.

Respectfully Submitted, Bill Collier, KMS

Minutes Approved by /Title / Date

 11/9/19